



Interviewer Application Form

In completing and submitting this form, you will be providing us with personal data which we will use when considering your application, and thereafter in any relationship that we may have with you.

Please fill in this form using block capitals. Tick boxes where applicable.

Mr / Mrs / Miss / Ms *(delete as appropriate)*

Full Name

Address

..... Postcode

Landline Telephone No Mobile No

E-mail address

Emergency contact name: Telephone No

1. Have you previously applied to or worked for any part of GfK NOP

No

Yes *IF YES, please give details:*

.....

2. EDUCATION & EMPLOYMENT INFORMATION

Are you a student?

Yes

No

IF YES, please give details:

Full time

Part time

Day

Evening

University/College:

Type of studies:

Stage reached:

Are you (ALSO) employed or unemployed?

Employed

Unemployed

Not applicable

IF EMPLOYED OR UNEMPLOYED, please give details:

Current/Last employer:

Job Title: Dates worked:

Nature of work:

.....

Reason for leaving:

.....

Work history (include any dates when you were not working)

Employer	Date From	Date To	Position held and description of duties	Reason for leaving

Have you had any previous experience of **market research interviewing**? No **Go to section 3**
 Yes If YES please complete the following:

Please do not include any sales, marketing or other similar type of work

	Yes	No		Yes	No
Preselected in-home	<input type="checkbox"/>	<input type="checkbox"/>	CAPI (computer assisted) interviewing	<input type="checkbox"/>	<input type="checkbox"/>
Quota in-home	<input type="checkbox"/>	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	<input type="checkbox"/>
Quota in-street	<input type="checkbox"/>	<input type="checkbox"/>	Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>
Hall test	<input type="checkbox"/>	<input type="checkbox"/>		

Market Research references

A reference MUST be able to be obtained by GfK NOP confirming market research interviewing experience was gained within the last 12 months.

Company Name	Dates	Still working for company Y/N	Supervisor's Name	No. of days training given

3. LANGUAGES AND WORK AVAILABILITY

Please indicate which languages you speak and read to a native speaker standard

English <input type="checkbox"/>	French <input type="checkbox"/>	German <input type="checkbox"/>
Italian <input type="checkbox"/>	Spanish <input type="checkbox"/>	Dutch <input type="checkbox"/>
Flemish <input type="checkbox"/>	Swedish <input type="checkbox"/>	Danish <input type="checkbox"/>
Norwegian <input type="checkbox"/>	Finnish <input type="checkbox"/>	Portuguese <input type="checkbox"/>
Turkish <input type="checkbox"/>	Urdu <input type="checkbox"/>	Bengali <input type="checkbox"/>
Hindi <input type="checkbox"/>	Punjabi <input type="checkbox"/>	Gujarati <input type="checkbox"/>
	OTHER (Please give details below) <input type="checkbox"/>	

4. OTHER INFORMATION

Please tell us anything else you feel is relevant to your application, for example, any relevant skills or work experience you may have. If necessary please attach additional sheet(s).

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5. AVAILABILITY TO WORK

Before completing please see Interviewer information booklet

	Morning	Afternoon	Evening	
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total number of hours available per week <input style="width: 80px; height: 25px;" type="text"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

6. Where did you hear about this work opportunity?

Thank You Leaflet	<input type="checkbox"/>	Advert (please state where)	<input type="checkbox"/>
Poster	<input type="checkbox"/>	Interviewer referral	<input type="checkbox"/>
Website - GfK	<input type="checkbox"/>	(please state interviewer name)	
Job Centre	<input type="checkbox"/>	Other (please state)	<input type="checkbox"/>

7. Complete section 7 ONLY IF YOU ARE APPLYING TO BECOME A FIELD INTERVIEWER.

Telephone Interviewer applicants go to section 8. * Mandatory

	Yes	No
Are you available to travel away from home and stay overnight?	<input type="checkbox"/>	<input type="checkbox"/>
The interviewing assignments require a high level of mobility, will this cause you any problems?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a current driving licence allowing you to drive in the UK?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have use of a vehicle to carry out work for GfK NOP or live close to a London Underground station?*	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a landline telephone?*	<input type="checkbox"/>	<input type="checkbox"/>

8. REFERENCES

Please indicate a referee who might be able to tell us more about you. This should ideally be your most recent employer or a professional person. (This cannot be a relative or a member of your household.)

Name..... Address

.....

..... Postcode.....

Relationship

9. Are you legally entitled to work in the United Kingdom?

Yes

No

If you are successful we will ask you to provide documentary evidence of your entitlement to work in the United Kingdom in accordance with s.15.25 Asylum, Nationality & Immigration Act 2006

Do you have any 'unspent' criminal convictions under the Rehabilitation of Offenders Act 1974?

Yes

No

If YES please give details:

.....

(There is no obligation to declare convictions which are spent under the terms of the Rehabilitation of Offenders Act 1974. Please note that any convictions declared above will not necessarily be a bar to you being offered work.)

10. Thank you for completing this form - we wish you well with your application. Please note that an offer of an interview does NOT constitute an offer of work. Before signing it, please read carefully through what you have written and check that you have completed all the sections. Your signature will be taken as:

DECLARATION

- 1 Your understanding that any offer of work is subject to the receipt of satisfactory reference/s and your permission for us to approach your referee and/or previous employers to obtain references.
- 2 Your authorisation for GfK NOP Field/Telephone Interviewing Services to contact relevant authorities should we need to check any other information concerning your application to join us.
- 3 I confirm that the information given on the form is true and complete to the best of my knowledge. I acknowledge that any false statement may be sufficient cause for rejection or result in GfK NOP TIS not offering further work to me.

Signature: **Date:**

11. Data Protection Consent

By submitting this application form and signing below, I confirm I consent to the Company processing my personal data, subject to any exceptions I have indicated by ticking the boxes below. Such consent includes the processing of my sensitive personal data, as may be contained in my answers to the questions relating to disabilities or criminal convictions above or under the heading equal opportunities monitoring section.

Signature: **Date:**

In the event that your application is NOT successful on this occasion, GfK NOP Field/Telephone Interviewing Services may retain it on file and/or pass a copy to other companies within the same group worldwide.

Please tick this box if you do NOT wish GfK NOP Field/Telephone Interviewing Services to retain your application form on file for the purposes of future recruitment in the event your application is not successful.

Please tick this box if you do NOT wish GfK NOP Field/Telephone Interviewing Services to transfer your details to other companies within its group of companies worldwide in the event your application is not successful.

FOR GfK NOP USE

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Date of Interview: Interviewed by:

EQUAL OPPORTUNITIES MONITORING

This sheet will be removed and all information will be kept in the strictest confidence and used for Equal Opportunities monitoring purposes.

Surname (Dr/Mr/Mrs/Miss/Ms)	Other names
Date of Birth	Gender

Nationality:

Cultural and ethnic origin

(You are invited to tick one box to assist GfK NOP in monitoring its equal opportunities policy)

- White
- Black Caribbean
- Black African
- Black other
- Asian
- Chinese
- Indian
- Pakistani
- Bangladeshi
- Other *(please specify)*

Do you have any disability that may affect your application?

- Yes Please give details
- No

(This information is requested to assist us to comply with our obligations under the Disability Discrimination Act 1995).

Please sign and date

Signature: **Date:**

**We are an equal opportunities company
 We abide by the CRB code of Practice as a CRB Disclosure will be required as part of the
 application process for Field Market Research Applicants
 Copies of both policies are available on request
 If you have any concerns or wish to discuss this process please contact
 Lucy Beardon on 020 7300 3750
 your call will be treated in the strictest confidence**

**This page is intentionally blank as it is designed to be removed for
Equal Opportunities monitoring purposes.
Please DO NOT write on this page.**

GfK NOP